

NATHAN W. FORST

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EDUCATION

- **SOUTHWEST MISSOURI STATE UNIVERSITY**, Springfield Mo.
B.S., Construction Management/Industrial Management
Graduation Date: December 2003

SUMMARY OF QUALIFICATIONS

- Manage the Building Process of New Construction Homes from Permitting to Completion
- Unique Combination of Experience in Residential and Small Commercial Construction; Including Drafting and Design, Estimating, Job Management and Sales.
- Worked with Residential Energy Services Network Professionals to Gain Energy Star Compliance on New Projects in Arkansas and Tennessee
- Familiar with Arkansas Department of Environmental Quality Requirements
- Proficient with MS Office, Internet Explorer, and AutoCAD 2008

EXPERIENCE

- **COOPER HOMES**, Rogers, AR
Estimator/Draftsman/Job Coordinator, August 05/Present
 - Coordinate Pre-Construction Permitting Process
 - Oversee the Building Process for Single Family Homes
 - Create and Maintain Scheduling Templates
 - Modify and Design House Plans
 - Research New Trades and Negotiate Contract Prices
 - Examine New Construction Products and Methods
 - Maintain Database Prices and Estimates
 - Schedule Trades and Material Delivery
 - Maintain Budget Time and Dollar Amounts for Projects
- **PECK WINDOW**, Bentonville, AR
Sales Representative, June 05/August 05
 - Window and Door Sales for Residential and Commercial Projects.
- **SEDALIA RENTAL AND SUPPLY**, Sedalia, Mo
Sales Representative, Jan 05/ April 05
 - Coordinate Sales and Rentals of Construction Equipment
 - Customer Service
- **SUTHERLAND LUMBER COMPANY**, Sedalia, Mo
Assistant Manager, Project Manager Feb 04/Dec 04
 - Quantity and Cost take offs of customer house and project plans
 - Project Salesman
 - Scheduled and Supervised Employees
- **SUTHERLAND LUMBER COMPANY**, Springfield, Mo
Night Manager, Spring 02/Feb 04
 - Quantity and Cost Take Offs of Customer House Plans
 - Performed Night Duties of Managing and Closing the Store*Assistant Hardware Manager*, Summer/Fall/Winter 2001
 - Supervised and Scheduled 8-10 Employees
 - Assisted With Orders and Inventory Control*Yard Foreman*, Fall/Winter/Spring 2000/01
 - Supervised and Scheduled 8-10 Employees
 - Control Over Inventory For the Yard*Yard Worker*, Spring/Summer 2000
Doors and Windows Salesman, Fall/Winter 1999
 - Sales In a Variety of Different Door and Window Companies